

SPS Reference	Event Title	Start Date	End Date

Participants by Country – Preliminary								
NATO Countries	Speaker	Non-Speaker	Partner Countries	Speaker	Non-Speaker	Others	Speaker	Non-Speaker
Albania			Afghanistan					
Belgium			Algeria					
Bulgaria			Armenia					
Canada			Australia					
Croatia			Austria					
Czech Republic			Azerbaijan					
Denmark			Bahrain					
Estonia			Belarus					
France			Bosnia and Herzegovina					
Germany			Colombia					
Greece			Egypt					
Hungary			Finland					
Iceland			Georgia					
Italy			Iraq					
Latvia			Ireland					
Lithuania			Israel					
Luxembourg			Japan					
Montenegro			Jordan					
Netherlands			Kazakhstan					
North Macedonia			Kuwait					
Norway			Kyrgyz Republic					
Poland			Malta					
Portugal			Mauritania					
Romania			Mongolia					
Slovak Republic			Morocco					
Slovenia			New Zealand					
Spain			Pakistan					
Turkey			Qatar					
United Kingdom			Republic of Korea					
United States			Republic of Moldova					
			Russian Federation					
			Serbia					
			Sweden					
			Switzerland					
			Tajikistan					
			Tunisia					
			Turkmenistan					
			Ukraine					
			United Arab Emirates					
			Uzbekistan					
			Total					
						Total		

Speaker numbers are automatically calculated from the speakers list. Anticipated non-speaker numbers must be added manually, as well as international organisations ("Others").

SPS Ref.	Event Title	Start Date	End Date
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Budget – Preliminary

		Overall Costs	Other Sources	This NATO Grant	
Participants' Travel and Substance	Co-Directors & Speakers (0)				
	Travel <i>flight/train/car</i>				
	Local Transport <i>airport/station to/from venue</i>				
	Hotel				
	Meals				
	Total Travel and Sustenance for Speakers				
	Non-Speakers (0)				
	Travel <i>flight/train/car</i>				
	Local Transport <i>airport/station to/from venue</i>				
	Hotel				
Meals					
Total Travel and Sustenance for Non-Speakers					
Organizational Expenses <i>not to exceed 25% of NATO funding</i>	<i>specify: conference rooms, equipment, etc.</i> Rentals				
	<i>specify: secretarial, AV, etc.</i> Clerical & Technical				
	Other				
	Publicity				
	Mail, Fax, Telephone, & Internet				
	Stationery				
	Meeting Room Material <i>e.g. lecture notes</i>				
	Coffee Breaks				
	Opening Reception/Dinner				
	Participant Visas <i>specifically for ARW attendance</i>				
	Preparatory visit to Meeting Site <i>if necessary</i>				
Management Fee <i>up to €2,000</i>					
Total Organizational Expenses					
Total Event Expenses					
Publication					
NATO Science Series Manuscript Preparation					
Overall Total					

Hotel Room Rate Per Night

Hotel Room Rate Per Night

Non-NATO Funding	
Source	Amount
Awarded	
Expected	
Participant contributions	
Total	

Pink cells are calculated from the participant list.

Please enter preliminary budget amounts in the blue cells. Don't forget to indicate the hotel room rate for speakers and non-speakers and to specify Rental and Clerical & Technical expenses.

SPS Reference	Event Title	Start Date	End Date
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Participants by Country – Revised

NATO Countries	Speaker	Non-Speaker	Partner Countries	Speaker	Non-Speaker	Others	Speaker	Non-Speaker
Albania			Afghanistan					
Belgium			Algeria					
Bulgaria			Armenia					
Canada			Australia					
Croatia			Austria					
Czech Republic			Azerbaijan					
Denmark			Bahrain					
Estonia			Belarus					
France			Bosnia and Herzegovina					
Germany			Colombia					
Greece			Egypt					
Hungary			Finland					
Iceland			Georgia					
Italy			Iraq					
Latvia			Ireland					
Lithuania			Israel					
Luxembourg			Japan					
Montenegro			Jordan					
Netherlands			Kazakhstan					
North Macedonia (f			Kuwait					
Norway			Kyrgyz Republic					
Poland			Malta					
Portugal			Mauritania					
Romania			Mongolia					
Slovak Republic			Morocco					
Slovenia			New Zealand					
Spain			Pakistan					
Turkey			Qatar					
United Kingdom			Republic of Korea					
United States			Republic of Moldova					
			Russian Federation					
			Serbia					
			Sweden					
			Switzerland					
			Tajikistan					
			Tunisia					
			Turkmenistan					
			Ukraine					
			United Arab Emirates					
			Uzbekistan					
Total			Total			Total		

This list reflects information from the Speakers & Participants A worksheet.

The addition of Partner countries that have not been approved in the A sheets is not permitted.

"Others" should be entered manually.

SPS Ref.	Event Title	Start Date	End Date	Advance (85%)
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Total NATO approved budget

Budget – Revised

Non-NATO Funding

		Overall Costs	Other Sources	This NATO Grant		
Participants' Travel and Subsistence	Co-Directors & Speakers (0)					
	Travel <i>flight/train/car</i>				Hotel Room Rate	
	Local Transport <i>airport/station to/from venue</i>				Per Night	
	Hotel					
	Meals					
	Total Travel and Sustenance for Speakers					
	Non-Speakers (0)					
	Travel <i>flight/train/car</i>				Hotel Room Rate	
	Local Transport <i>airport/station to/from venue</i>				Per Night	
	Hotel					
Meals						
Total Travel and Sustenance for Non-Speakers						
Organizational Expenses <i>not to exceed 25% of NATO funding</i>	<i>specify: conference rooms, equipment, etc.</i> Rentals					
	<i>specify: secretarial, AV, etc.</i> Clerical & Technical					
	Other					
	Publicity					
	Mail, Fax, Telephone, & Internet					
	Stationery					
	Meeting Room Material <i>e.g. lecture notes</i>					
	Coffee Breaks					
	Opening Reception/Dinner					
	Participant Visas <i>specifically for ARW attendance</i>					
	Preparatory visit to Meeting Site <i>if necessary</i>					
Management Fee <i>up to €2,000</i>						
Total Organizational Expenses						
Total Event Expenses						
<i>Publication</i>						
NATO Science Series Manuscript Preparation						
Overall Total						

		Source	Amount
Awarded			
Expected			
		Participant contributions	
		Total	

Locked cells are calculated from the Speakers&ParticipantsB list.

Other amounts carry over from the preliminary budget.
Please revise amounts in unlocked cells (green) as necessary.

SPS Reference	Event Title	Start Date	End Date

Participants by Country – Final								
NATO Countries	Speaker	Non-Speaker	Partner Countries	Speaker	Non-Speaker	Others	Speaker	Non-Speaker
Albania			Afghanistan					
Belgium			Algeria					
Bulgaria			Armenia					
Canada			Australia					
Croatia			Austria					
Czech Republic			Azerbaijan					
Denmark			Bahrain					
Estonia			Belarus					
France			Bosnia and Herzegovina					
Germany			Colombia					
Greece			Egypt					
Hungary			Finland					
Iceland			Georgia					
Italy			Iraq					
Latvia			Ireland					
Lithuania			Israel					
Luxembourg			Japan					
Montenegro			Jordan					
Netherlands			Kazakhstan					
North Macedonia (t			Kuwait					
Norway			Kyrgyz Republic					
Poland			Malta					
Portugal			Mauritania					
Romania			Mongolia					
Slovak Republic			Morocco					
Slovenia			New Zealand					
Spain			Pakistan					
Turkey			Qatar					
United Kingdom			Republic of Korea					
United States			Republic of Moldova					
Total			Russian Federation					
			Serbia					
			Sweden					
			Switzerland					
			Tajikistan					
			Tunisia					
			Turkmenistan					
			Ukraine					
			United Arab Emirates					
			Uzbekistan					
			Total					

Others	Speaker	Non-Speaker
Total		

This list reflects information from the Speakers & Participants B worksheet.

Speaker numbers are automatically calculated from the speakers list.

The addition of Partner countries that have not been approved in the A sheets is not permitted.

"Others" must be added manually.

SPS Ref.	Event Title	Start Date	End Date	Balance

Budget – Final					
		Overall Costs	Other Sources	This NATO Grant	
Participants' Travel and Subsistence	Co-Directors & Speakers (0)				
	Travel	<i>flight/train/car</i>			
	Local Transport	<i>airport/station to/from venue</i>			
	Hotel				
	Meals				
	Total Travel and Sustenance for Speakers				
	Non-Speakers (0)				
	Travel	<i>flight/train/car</i>			
	Local Transport	<i>airport/station to/from venue</i>			
	Hotel				
	Meals				
	Total Travel and Sustenance for Non-Speakers				
	Organizational Expenses <i>not to exceed 25% of NATO funding</i>	<i>specify: conference rooms, equipment, etc</i> Rentals			
<i>specify: secretarial, AV, etc.</i> Clerical & Technical					
Other					
Publicity					
Mail, Fax, Telephone, & Internet					
Stationery					
Meeting Room Material		<i>e.g. lecture notes</i>			
Coffee Breaks					
Opening Reception/Dinner					
Participant Visas		<i>specifically for ARW attendance</i>			
Preparatory visit to Meeting Site		<i>if necessary</i>			
Management Fee		<i>up to €2,000</i>			
Total Organizational Expenses					
Total Event Expenses					
<i>Publication</i>					
NATO Science Series Manuscript Preparation					
Overall Total					

Non-NATO Funding	
Source	Amount
Participant contributions	
Total	